

TEMPEL FARMS

DIVISION OF TEMPEL STEEL COMPANY
17000 WADSWORTH ROAD
OLD MILL CREEK, LAKE COUNTY, ILLINOIS 60083

GOOD LUCK GUESTHOUSE RENTAL: QUOTE INQUIRY

Event Date: _____ Set up Time: _____ Event Start: _____ Event End: _____ Wrap up time: _____

Event Name: _____ Number of Guests: _____ Buffet or Plated Meal: _____

Is this a wedding? Yes No

If yes, are you looking to have the service and reception here? Yes No, just the reception No, just the service

Single Event or Multiple Days/Nights: _____

Details (For the best event pre-planning production please provide a detailed plan and desired schedule for specific times and aspects of your event. This plan can be made in collaboration with our Program Coordinator)

If your first choice of dates is unavailable, please list your second and third choices for preferred dates:

2nd Choice Date: _____

3rd Choice Date: _____

Client(s)/Corporation: _____

Address: _____ City: _____ State: _____ Zip: _____

Contact: _____ Company: _____

Primary Phone: _____ Secondary Phone: _____

Email Address: _____

NOTE: Rental time is based on (4) hour time increments, which is inclusive of delivery and pickup. Additional time, if needed or requested, is subject to additional fees. It is understood that your event may be shorter than (4) hours. Day of the week will also affect the final cost of the rental fee.

- A signed contract and date-hold deposit in the amount of \$_____ (50% of total due) must be received to reserve your date(s) and time(s). The deposit is due (60) days prior to your event.
- The balance of the rental fee is due (30) days prior to your event.
- The rental cost includes the setup of tables and chairs, basic linens, and basic place settings.
- We ask that renters use a caterer and rental company from our list of preferred vendors. A charge may apply if an outside vendor is used.
- Miscellaneous costs, such as bar, catering, furniture, linens and equipment rentals are due (15) days prior to your event.
- Cost of rental is based on the amount of time the event will need. Additional charges will be applied if event time is past agreed time.
- Any additional costs that arise will be due within two (2) days of your event.
- If you require a tent to be rented there is a maintenance fee for use of the grounds (\$250).

Please submit your quote inquiry to emily@tempellipizzans.com or by fax (847-244-5069) with attn. Emily Riccio.

This document is not binding and does not guarantee you a reservation.